



Ordinary Council Meeting

Agenda

16 July 2020

**Notice is hereby given in accordance with the provisions of the
Local Government Act 1993 that an
Ordinary Meeting of Warrumbungle Shire Council
will be held in the Council Chambers, John Street,
Coonabarabran
on Thursday, 16 July 2020 commencing at 5:00 pm.**

Mayor: Cr Denis Todd

Councillors: Kodi Brady
Anne-Louise Capel
Fred Clancy
Ambrose Doolan
Wendy Hill
Aniello Iannuzzi (Deputy Mayor)
Ray Lewis
Peter Shinton

Please note:

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Council's Vision Excellence in Local Government

Mission Statement

We will provide:

- Quality, cost effective services that will enhance our community's lifestyle, environment, opportunity and prosperity.
- Infrastructure and services which meet the social and economic needs and aspirations of the community now and in the future.
- Effective leadership and good governance, by encouraging teamwork, through a dedicated responsible well trained workforce.

Values

- ✓ **Honesty**
Frank and open discussion, taking responsibility for our actions
- ✓ **Integrity**
Behaving in accordance with our values
- ✓ **Fairness**
Consideration of the facts and a commitment to two way communication
- ✓ **Compassion**
Working for the benefit and care of our community and the natural environment
- ✓ **Respect**
To ourselves, colleagues, the organisation and the community, listening actively and responding truthfully
- ✓ **Transparency**
Open and honest interactions with each other and our community
- ✓ **Passion**
Achievement of activities with energy, enthusiasm and pride
- ✓ **Trust**
Striving to be dependable, reliable and delivering outcomes in a spirit of goodwill
- ✓ **Opportunity**
To be an enviable workplace creating pathways for staff development

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AGENDA

ACKNOWLEDGEMENT OF COUNTRY – Council acknowledges the Traditional Custodians of the Land at which the meeting is held and pays its respects to Elders both past and present and extends that respect to other Aboriginal people who are present.

Turn Off Mobile Phones

Audio Recording of Council Meetings

Apologies/Leave of Absence

Confirmation of Minutes

18 June 2020

Disclosure of Interest

Pecuniary Interest

Non Pecuniary Conflict of Interest

Mayoral Minute/s

Delegate Report/s

Reports of Committees

Reports to Council

Notices of Motion/Questions with Notice/Rescission Motions

Reports to be considered in Closed Council

Conclusion

.....
ROGER BAILEY
GENERAL MANAGER

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Item 1 Mayoral Minute – Mayors Log of Activity, Kilometres Travelled and Expenses from 9 June 2020 to 8 July 2020

MAYORAL MINUTE – MAYORS ACTIVITY

<u>Date</u>	<u>Type</u>	<u>In/Out</u>	<u>Activity</u>
13-Jun	Phone Call	Out	Colin Catts - closure of Crown Road in Kenebri
14-Jun	Phone Call	In	Colin Catts - to wet to inspect road
	Phone Call	Out	GM - about things including the rain
15-Jun	Phone Call	Out	GM
16-Jun	Phone Call	Out	GM
	Phone Call	Out	Liz Cutts - Baradine Silo photo for Coonabarabran Times
17-Jun	Coona Office	Out	Attended office to sign papers
	Meeting	Attended	Wellbeing meeting at Coona Youth Club
	Meeting	Attended	Baradine Showground Trust
	Conversation		Mark Rogers re no DA for piggery
	Phone Call	In	Bruce Henley re taking Binnaway Rural Supplies
18-Jun	Meeting	Chaired	Council Meeting - Coonabarabran
	Phone call	Out	GM re Council meeting
	Phone call	Out	Jason Newton re Coonabarabran Aerodrome
	Discussion		Mrs Rogers re no DA for piggery in Baradine
19-Jun	Letter	In	The Hon Ben Morton MP - Financial Assistance for Local Government
20-Jun	Travel	To	Dandry Road with Cr Lewis, Rob Harris and Greg Weatherall
	Phone Call	Out	Cr Lewis re Dandry road
	Phone Call	Out	Greg Weatherall re Dandry road
22-Jun	Phone Call	Out	GM re Dandry road and Tothills road
	Phone Call	Out	GM re NSW Minister for Energy and Environment, the Hon. Matt Kean MP invitation
29-Jun	Phone Call	Out	EA GM re tv interview Coolah Doctor
	Phone Call	Out	Cr Iannuzzi re interview Coolah doctor
30-Jun	Phone Call	Out	GM
	Phone Call	Out	GM - media release
	Phone Call	Out	Cr Iannuzzi - Coolah Doctor interview
	Phone Call	Out	GM - DA in Baradine not being approved
	Phone Call	Out	GM – Coal seam gas meeting
1-Jul	Teleconference		Coonabarabran. Met with Mgr EDT re Inland Rail meeting
2-Jul	Meeting	Out	Robertson Oval Dunedoo with The Hon. Mark Coulton MP, Cr Hill and Cr Capel
2-Jul	Letter	In	Alison Garnett – indigenous interpretations: Warrumbungle National Park
6-Jul	Teleconference		Inland Rail - Coonabarabran
6-Jul	Letter	In	Warren Shire Council – Federal and State consideration of payments to rural producers and staff in drought
7-Jul	Letter	In	Santos – update on the Narrabri Gas Project

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Date of Journey		Purpose of Journey	Odometer		KM Travelled
Start Date	End Date		Start	Finish	
10-Jun	10-Jun	Meeting in Coonabarabran - Mr & Mrs Colin Catt about closed road	53334	53446	112
11-Jun	11-Jun	OLG Teleconference - Coonabarabran	53446	53554	108
17-Jun	17-Jun	Meeting at Coonabarabran Youth Club	53554	53662	108
17-Jun	17-Jun	Baradine Showground Trust Meeting	53662	53673	11
18-Jun	18-Jun	Council Meeting - Coonabarabran	53673	53789	116
20-Jun	20-Jun	Dandry Road	53789	53930	141
21-Jun	21-Jun	Greens Rd, Kenebri Water and Wangmanns Road	53930	53986	56
22-Jun	22-Jun	Baradine – fuel	53986	54086	100
23-Jun	23-Jun	Regional Roundtable on NSW Central-West Renewable Energy Zone - Dubbo	54006	54114	108
24-Jun	24-Jun	Teleconference - Coonabarabran	54114	54226	112
26-Jun	26-Jun	Railway picture - Baradine	54226	54251	25
26-Jun	26-Jun	Inspected wood cutting mill in Baradine with Mgr Economic Development and Tourism	54251	54272	21
1-Jul	1-Jul	Teleconference - Coonabarabran	54272	54383	111
2-Jul	2-Jul	Dunedoo - Mark Coulton MP - Robertson Oval	54383	54502	119
Total KM travelled for period 10/06/2020 - 02/07/2020					1,248

MAYORAL MINUTE - EXPENSES 9 June 2020 to 8 July 2020

<u>Date</u>	<u>Transaction Details</u>	<u>Comments</u>
	Nil expenses	

RECOMMENDATION

That Council notes the report on the Mayor's Activity and Log of Kilometres Travelled for the period 9 June 2020 to 8 July 2020.

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Item 2 Mayoral Minute – Payments to Rural Producers and their Staff during Drought

Mayoral Minute

Reason for Report

The Mayor of the Warren Shire, Cr Milton Quigley, has written seeking support for rural producers and their staff to receive payments during droughts at the same level of those provided in the current COVID-19 pandemic crisis.

Background

During the recent severe drought many residents of rural communities made the difficult decision to relocate from their communities to seek out work. Warren Shire is proposing that by providing a level of support the same as during the current COVID-19 pandemic that the drought affected areas of the Nation would be able to maintain a greater level of job security and prevent this out migration of people from rural and remote communities.

Financial Considerations

Nil

Attachments

1. Letter from Warren Shire Council Mayor, Cr Milton Quigley

RECOMMENDATION

That Council support the efforts of Warren Shire Council in seeking support for rural producers and their staff to receive payments during droughts at the same level of those provided in the current COVID-19 pandemic crisis.

**DENIS TODD
MAYOR**

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Item 3 Councillors' Monthly Travel Claims – June 2020

Division:	Executive Services
Management Area:	Governance
Author:	Executive Assistant to the General Manager – Erin Player
CSP Key Focus Area:	Local Government Finance
Priority:	GF7 Council provides strong civic and regional leadership, and undertakes its governance and service delivery tasks with integrity.

Reason for Report

To provide Council with details of travel claims of councillors for the month of June 2020.

Background

At the Ordinary Council meeting in July 2017 it was resolved that, “*all Councillors make public their monthly travel claims effective immediately.*” (**Resolution No 10/1718**)

Councillor Monthly Travel Claims

Councillor	Kilometres	\$ per KM	Total Amount (\$)
Cr Shinton	64	0.78	\$49.92
Cr Todd	-	0.78	-
Cr Brady	-	0.78	-
Cr Capel	-	0.78	-
Cr Clancy	-	0.68	-
Cr Doolan	-	0.78	-
Cr Hill	220	0.68	\$149.60
Cr Iannuzzi	-	0.78	-
Cr Lewis	126	0.78	\$98.28
Total:			\$297.80

Financial Considerations

Outlined above.

Attachments

1. Councillors Monthly Travel Claims

RECOMMENDATION

That the Councillors' monthly travel claims report for June 2020 in the amount of \$297.80 is noted.

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Item 4 Delegates Report: NSW Central-West and Orana Renewable Energy Zone Regional Roundtable

Division:	Executive Services
Management Area:	Governance
Author:	Mayor – Denis Todd
CSP Key Focus Area:	Local Government and Finance
Priority:	GF7 Council provides strong civic and regional leadership, and undertakes its governance and service delivery tasks with integrity

Reason for Report

As one of the key stakeholders in the delivery of the Central-West Renewable Energy Zone (REZ), the NSW Department of Planning, Industry and Environment invited Warrumbungle Shire Council to a regional roundtable discussion in Dubbo with the NSW Minister for Energy and Environment, the Honourable Matt Kean MP and Member for Dubbo, Mr Dugald Saunders MP. This meeting was held on Tuesday 23 June 2020.

Together with the Council General Manager I attended the meeting.

Background

Late last year, the NSW Government announced its commitment to deliver Australia's first coordinated REZ as part of the NSW Electricity Strategy. The 3,000megawatt pilot REZ is to be located in the Central-West and Orana region, which benefits from outstanding renewable energy resources and proximity to the existing electricity transmission network. This pilot of 3,000megawatts is in addition to those developments already approved for the region.

The roundtable event included an update on the pilot Central-West and Orana REZ along with a discussion on opportunities to maximise regional opportunities, engage local communities and deliver strategic planning objectives.

The event was attended by a number of representatives from across the region and was introduced by the Hon. John Barilaro MP, Deputy Premier and Minister for Regional NSW, Industry and Trade along with the Hon. Matt Kean MP, Minister for Environment and Energy.

During the event Minister Kean spoke of:

- Iceland having the cheapest energy in the world and this is hydro based
- Having energy that is reliable is a must
- Having energy that is cheap makes us internationally competitive. Business will move to where energy is cheap. That is what this energy zone is about. This energy will be clean and will allow us to sell into markets that are demanding clean energy
- Rio Tinto is the major supplier of aluminium to Apple Computers

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- By the 2030s car manufacturers will be looking for zero emissions inputs for the manufacture of their cars
- Today is an announcement of a \$31.6M investment into a renewable energy zone, to produce up to 3,000 megawatts
- Need to address issues around land use and where to build the infrastructure
- The suppliers need to ensure that their electricity systems are in good order so that the energy can be sold to market. This will mean ongoing employment
- Hope to turn the first sod by 2022
- This is being done out of necessity. The existing infrastructure is coming to the end of their lives. Currently the cheapest way to put energy into the system is from wind, solar, gas and coal
- This will be the manufacturing and energy hub of the future

Following this the group received a presentation from James Hay, Deputy Secretary, DPIE and Chloe Hicks that included:

- This will power 1.3million homes and to generate this amount of energy it will be made up of 20-30 solar/wind farms by today's sizes
- Create 450 construction jobs
- Represent \$4.5 billion in private investment once completed
- The government recently released a registration of interest to the market, with 113 responses
- It will be important to have a connection to where electricity is generated

Network constraints to new generation:

- Cheapest replacement option for retiring coal is wind and solar, backed by storage
- NSW has a strong pipeline of 109 large-scale renewable energy project proposals (~18,000 megawatts)
- These projects are:
 - private sector-led
 - geographically dispersed
 - require larger physical footprints than traditional generators
- However, our existing network was designed to connect traditional energy sources and has now become congested
 - only 1 in 20 of these projects can connect to the network

NSW Electricity Strategy, Five key actions:

1. Renewable Energy Zones – 3,000 MW pilot in the Central-West by 2022
2. Energy Security Safeguard made up of:
 - expanded Energy Savings Scheme
 - new peak demand reduction scheme
3. Framework to bring online new low-cost generation capacity
4. Case management service to make it easier to do energy business in NSW
5. Energy Security Target to bolster energy resilience

The NSW Transmission Infrastructure Strategy and NSW Electricity Strategy identify priority REZs for NSW:

- Central West – Orana
- New England
- South-West

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The Central West – Orana REZ is to be a pilot and consists principally of the local government areas of; Dubbo Regional; Gilgandra; Mid Western Regional; Narromine and Warrumbungle. It does identify that it takes in portions of other LGAs.

Councillor Peter Shinton was also in attendance representing the Mining and Energy Related Councils (MERC) NSW.

RECOMMENDATION

That Council note the Delegates Report on the NSW Central-West Orana Renewable Energy Zone Regional Roundtable held in Dubbo on Tuesday 23 June 2020.

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Item 5 Minutes of Robertson Oval Advisory Committee Meeting – 17 June 2020

Division:	Technical Services
Management Area:	Ovals
Author:	Director Technical Services – Kevin Tighe
CSP Key Focus Area:	Local Governance and Finance
Priority:	GF2.1 Give communities of the shire opportunities to be informed about and involved in Council's activities and decision making.

PRESENT: Cr Anne-Louise Capel (Chairperson), Cr Wendy Hill, Mrs Monica Foran, Mr Chris Sullivan and Mr Matthew Guan.

IN ATTENDANCE: Mr Kevin Tighe (Director Technical Services) and Mr Shane Weatherall (Manager Urban Services).

APOLOGIES: Nil.

CONFIRMATION OF MINUTES

RECOMMENDED that minutes of the Robertson Oval Advisory Committee meeting held on Wednesday, 26 February 2020 be confirmed.

Sullivan/Hill

BUSINESS ARISING FROM THE MINUTES

Nil.

AGENDA ITEMS

- a) Revised Concept Plans and Funding for the Development of a New Amenities Building at Robertson Oval

The following points were discussed by the Committee:

- The Committee was pleased to receive notification of a successful \$1,284,954 funding application under the Australian Government's Building Better Regions Fund.
- The current concept plans for the building include one set of change rooms, and the Committee wants to use an Australian Government Grant to leverage funding from the State Government for another set of change rooms. The Committee believes that it will become a mandatory requirement that male and female specific change rooms be available for junior and senior football events.
- If additional funding is not available then a possible option is to remove the gym area and substitute this area with another set of change rooms. However, the cost of this change may not be accommodated within the current funding allocation.
- The Committee was advised that the concept plans are on public exhibition with a closing date of 10 July 2020.

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- It is not clear from the concept plans if hot water is included in the cost estimate from the Quantity Surveyor.

RECOMMENDED that the concept plans for the Robertson Oval Amenities Building be modified to include another set of change rooms subject to additional funding being obtained from the State Government and if additional funding is not available the gym area be removed and substituted with a set a change rooms, subject to project costs remaining within available funding.

Guan/Foran

GENERAL BUSINESS

The following items were discussed without resolution:

- Chris Sullivan to contact the Premier's Department subject to advice from the General Manager.

There being no further business the meeting closed at around 6.15pm.

The next meeting is to be held on Wednesday, 15 July 2020 commencing at 4.00pm.

Financial Considerations and Options

The Robertson Oval Advisory Committee has been working on concept plans to replace the amenities building for nearly three (3) years. Following a resolution from Council in August 2018, a set of change rooms was deleted from the initial concept plan along with other features such as an undercover viewing area, medical room and office. At the time the project cost was estimated to be around \$2.4m.

The successful funding application was based on a concept plan that included one (1) set of change rooms, a multipurpose / gym room, toilets, a room for referees and a canteen area. Discussions have been held with the Manager handling Council's Building Better Regions project and approval has been provided to include an additional two (2) changes rooms and removal of the multipurpose / gym room. The Manager expects that any changes to the concept plan now will not delay commencement of construction.

A report from a Quantity Surveyor in December 2019 estimated the construction cost of the building shown in the concept plans at \$1,111,050. When other costs such as investigation, design, management and contingencies were included, the total cost of the project is estimated to be \$1,409,550 and it is this cost that was included in the funding application. The funding application indicated that Council would contribute \$124,596 to the project and the funding sought and now offered under the Better Building Regions Fund is \$1,284,954.

In response to variation options recommended by the Committee, the cost of the project will increase by around \$80,000 if the multipurpose / gym room is removed and replaced with another set of change rooms. The cost of the project will increase by an estimated \$330,000 if another set of change rooms is added to the building. The estimated cost of the building with or without variation to the current concept plan will of course be more accurately determined through a tender process and

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Council may wish to defer a decision on the proposed variations until tender prices are received.

The Department of Industry have made it clear that there is no more funding available under the program for the project, which means that Council will need to fund any additional cost of the project. Advice from the State Government through a Committee member is that there are no State Government funding opportunities available for the project.

The option of proceeding to tender with two sets of detailed designs for the building does exist. An allowance of \$50,000 has been made for preparation of detailed designs. The cost of an additional set of detailed designs is expected to cost around \$10,000. That is, the total cost of preparing two detailed designs is estimated to be \$60,000.

Should Council wish to go to tender with two detailed designs, Council will need to allocate an additional \$10,000 towards the project. There is an allocation of \$15,000 in the 2020/21 budget for Sullivan Street footpath and Council has the option of deleting this project and using the funding for the Robertson Oval Amenities Project.

RECOMMENDATION

That:

1. Council accept the Minutes of the Robertson Oval Advisory Committee Meeting held at Dunedoo on 17 June 2020.
2. That two sets of detailed designs are prepared for the Robertson Oval Amenities Building, one set based on the concept design that was submitted with the Building Better Regions Program, a second set based on removing the gym room and substituting it with another two change rooms.
3. Council not proceed with the Sullivan Street footpath project in Dunedoo and the 2020/21 budget allocation of \$15,000 be reallocated to the Robertson Oval Amenities building project.

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Item 6 Minutes of Coonabarabran Sporting Complex Advisory Committee Meeting – 24 June 2020

Division:	Technical Services
Management Area:	Urban Services
Author:	Manager Urban Services – Shane Weatherall
CSP Key Focus Area:	Recreation and Open Space
Priority:	R01 The planning and provision of local sports and recreation facilities and parklands reflect community needs and anticipated demographic changes.

PRESENT: Cr Kodi Brady (Chairperson), Mr Gary McKernan (Boxing), Ms Emmah Varty (Netball), Mrs Melanie Jenner (CJRL&NC), Mr Rob McMillan (Soccer) and Mr Steve Walton (CRLFC)

IN ATTENDANCE: Mr Shane Weatherall (Manager Urban Services) and Mr Randall Michael (Property Officer).

APOLOGIES: Mr Brad Condon (Rugby Union) and Mr Kevin Tighe (Director Technical Services).

CONFIRMATION OF MINUTES

RECOMMENDED that the minutes of the Coonabarabran Sporting Complex Advisory Committee meeting held on Wednesday, 3 April 2019 be confirmed.

Varty/Jenner

BUSINESS ARISING FROM THE MINUTES

- Mention of toilet cleaning not being undertaken at the Sport and Recreation Centre.

AGENDA ITEMS

a) Concept Design for Proposed Amenities Upgrade at No 3 Oval

The concept design prepared by Barnson for the proposed amenities upgrade at Coonabarabran No 3 Oval was presented to the Committee.

RECOMMENDED that Council accept the concept design for the proposed amenities upgrade at Coonabarabran No 3 Oval and that the project proceeds to a funding application.

McMillan/Varty

b) Use of Sport and Recreation Building Amenities by Netball Players

Discussion took place without resolution. The Junior League President suggested that Junior Netball coaches had previously been instructed to inform players that amenities at the Sport and Recreation Centre are not to be accessed by players on training days.

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Gary McKernan mentioned that this has not been an issue in recent times.

c) Continual Development of the Master Plan

Discussion took place without resolution. The Committee agreed that the old basketball courts had been identified previously as a proposed carpark.

d) Basketball Court Rehabilitation Options

The Committee were advised of the proposed Coonabarabran Basketball Rehabilitation Project funded under the Drought Communities Fund (DCF) Round 2 Program. Option 1 for the refurbishment of two basketball courts and Option 2 for the refurbishment of one basketball court were presented to the Committee.

RECOMMENDED that the location for the Basketball Court Rehabilitation Project be situated at an alternate location that is not within the Coonabarabran Sporting Complex as the proposed site has previously been identified in the Master Plan as a future carpark.

Varty/Jenner

e) Proposal to Upgrade Toilet / Shower Amenities at No 1 Oval

The proposal to upgrade the toilet / shower amenities at Coonabarabran No 1 Oval was discussed without resolution. CRLFC Representative, Steve Walton is to provide quotations at the next meeting.

f) Request for Membership of the Committee by Coonabarabran Junior Rugby Union Football Club

RECOMMENDED that the Terms of Reference for the Coonabarabran Sporting Complex Advisory Committee be amended to include a representative from the Coonabarabran Junior Rugby Union Football Club.

Jenner/McKernan

GENERAL BUSINESS

The following items were discussed without resolution:

- Staff to investigate options for suitable indoor court surface.
- Staff to investigate option for offset of stage front further from base line and steps added.
- Electronic scoreboard for No 1 Oval to be added to the Master Plan.
- Staff to investigate signage options for the Sport and Recreation Building and Sporting Complex.

There being no further business the meeting closed at 6.30 pm.

The next meeting will be held in the Gallery Meeting Room, Coonabarabran on Wednesday, 26 August 2020 commencing 5.00 pm.

Issues and Options

Council resolved to allocate \$127,000 from the Drought Communities Fund (DCF) Round 2 Program (Resolution No 327/1920 of 19 March 2020) for improvements to the area of land between the tennis courts and the sport and recreation building in

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the Coonabarabran Oval Complex. The improvements include installation of play equipment, landscaping features and a native garden.

This site was previously used for outdoor basketball. The site is located over an old landfill, which has from time to time resulted in subsidence of the surface.

The Item d) Recommendation from the Committee relates to the same area of the complex and therefore the recommendation is in conflict with Council's Resolution 327/1920 for use of the site. The Item d) Recommendation from the Committee suggests that a carpark will be constructed on the site sometime in the future. However, while there has been general discussion in the past on constructing a carpark on the site, Council has not endorsed such a proposal.

Council has the option of adopting the Item d) Recommendation from the Committee, which means that funding from DCF 2 will need to be allocated to another project. The projects next on the list of potential DCF 2 projects that did not receive endorsement include:

Priority	Project	Amount of Grant
17	Coolah Landcare Shared Pathway	\$35,500#
18	Bowen Oval Storage Shed	\$40,000
19	Cycle Cultural Way Coolah	\$116,000#
20	Pool Maintenance (LGA)	\$200,000#

these projects are likely to be funded or part funded under separate grant funding due to be announced shortly.

The Committee has previously discussed the installation of play equipment within the Oval Complex. However, despite consideration of a number of sites, no decision was reached on where in the Complex the play equipment should be located.

Council also has the option of not accepting the Item d) Recommendation from the Committee and instead seek advice from the Committee on the type of play equipment to be installed on the site of the old basketball courts, that is, development of the site in accordance with the original intention of the funded project.

RECOMMENDATION

That:

1. Council accept the Minutes of the Coonabarabran Sporting Complex Advisory Committee meeting held at Coonabarabran on 24 June 2020.
2. Council accept the concept design for the proposed amenities upgrade at Coonabarabran No 3 Oval and that the project proceeds to a funding application.
3. The Terms of Reference for the Coonabarabran Sporting Complex Advisory Committee be amended to include a representative from the Coonabarabran Junior Rugby Union Football Club.

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4. Funding of \$127,000 received under the Drought Communities Fund Round 2 Program is used to install play equipment and other improvements on the site of the old basketball courts in accordance with the Drought Communities Fund application.
5. Council seeks advice from the Coonabarabran Sporting Complex Advisory Committee on the type of play equipment that best meets needs of all users of the Oval Complex.

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Item 7 Minutes of Traffic Advisory Committee Meeting – 25 June 2020

Division:	Technical Services
Management Area:	Technical Services Management
Author:	Personal Assistant to the Director Technical Services – Tracy Cain
CSP Key Focus Area:	Public Infrastructure and Services
Priority:	P13 – Road networks throughout the shire need to be safe, well maintained, and adequately funded.

PRESENT: Cr Peter Shinton (Chairperson), Ms Jackie Barry (TfNSW) (*via phone*) and Senior Constable Kelvin Kilsby (NSW Police).

IN ATTENDANCE: Mr Shane Weatherall (Acting Director Technical Services), Mr Kumar Satkumaran (Manager Projects) and Mrs Tracy Cain (Minutes).

APOLOGIES: Mr Mal Unicomb (Local State Member Representative) and Mr Kevin Tighe (Director Technical Services).

CONFIRMATION OF MINUTES

RECOMMENDED that the minutes of the Traffic Advisory Committee meeting held on 28 May 2020 be confirmed.

Barry/Kilsby

BUSINESS ARISING FROM THE MINUTES

The following matters were noted as outstanding:

- Black Stump Way – Council request to NHVR that any road in the Warrumbungle Shire that is a 25 metre B Double Route be converted to a 26 metre B Double Route.
- Disabled Parking Spaces in Coolah - additional design for 1 disabled car parking space at 42 Binnia Street to be prepared and community consultation to be undertaken on the preference of 1 or 2 disabled car parking spaces. *Community consultation undertaken with no written submissions received.*
- Binnaway Dip – installation of dip warning signs, kerb blisters and painted centre medians as per endorsed plan.
- 'No Parking' Signs in the Coonabarabran CBD – audit of 'No Parking' signs to be undertaken and a plan prepared. Council to liaise with the Coonabarabran Chamber of Commerce regarding timed parking. *Audit in progress.*
- Installation of 10kph signs for 'One Way' traffic in Central Lane, Coolah. Further information required from Haynes Hardware. *Awaiting response from Haynes Hardware.*
- School bus route advance warning signs to be installed on Timor Road, 80m either side of the Koala Crescent intersection. Council guideline to be

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forwarded to relevant bus operators. *Signs currently on order and awaiting delivery.*

Traffic Recommendation 43/1920 of 28 May 2020

- b) Coolah Central School – ‘No Stopping’ and School Bus Zones in Binnia Street, Coolah

The Traffic Advisory Committee meeting minutes of 28 May 2020 are to be amended to include the removal of the redundant Coolah Central School bus zone located in Binnia Street, Coolah. Matter deferred for further discussion in the Agenda.

AGENDA ITEMS

- a) Coolah Central School – Removal of School Bus Zone in Binnia Street, Coolah

A request was received from Coolah Central School to replace the redundant school bus zone in Binnia Street, Coolah with ‘No Stopping’ signs. The removal of the bus zone without the replacement of ‘No Stopping’ signs raised safety concerns in relation to the high volume of students accessing the front gate and the clear visibility of children crossing the road and in between vehicles. The steep ramp at this site was also of concern.

The Committee determined that the school bus zone site in Binnia Street, Coolah be inspected and observed by Council during a peak period with a report to be brought back to the next meeting. In the interim the school bus zone is to remain in place.

- b) Gunnedah Cycling – Sundowner Cycle Race from Coonabarabran to Gunnedah – 12 September 2020

RECOMMENDED that consent be granted to the Gunnedah Cycling & Triathlon Club to conduct the Annual Sundowner Cycle Race from Coonabarabran to Gunnedah on 12 September 2020 subject to receipt of a Traffic Control Plan for the local road component of the event.

Kilsby/Barry

- c) Warrumbungle Eventing – Request for Closure of Reservoir Street for the Cross Country One Day Event – 11 October 2020

RECOMMENDED that approval be granted to Warrumbungle Eventing for the part closure of Reservoir Street, Coonabarabran on Sunday, 11 October 2020 between 9.00am and 3.00pm to conduct the Cross Country One Day Event subject to compliance with Council’s Road Closure Guidelines and receipt of current public liability insurance.

Barry/Kilsby

- d) Relocation of ‘No Stopping’ Sign in Binnia Street at McMaster Park, Coolah

RECOMMENDED that the existing ‘No Stopping’ sign located in Binnia Street at McMaster Park, Coolah be relocated at least 10 metres to the south and that the sign is clearly visible.

Barry/Kilsby

- e) Request for Installation of a Goolhi Hall Sign on the Oxley Highway

The request for installation of a Goolhi Hall direction sign on the Oxley Highway is to be referred to Transport for NSW (TfNSW) for consideration and approval.

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GENERAL BUSINESS

The following items were discussed without resolution:

- Cobborah Speed Zone Review – concerns were raised of traffic speeding through Cobborah and a previous request for school bus ahead signage. TfNSW advise that a speed zone review was undertaken and that it was determined the speed zone not be changed. TfNSW also recommended the installation of intersection ahead warning signs.
- Speed Zone Reviews for Binnaway Road and Merrygoen – TfNSW to follow up on the status of triage.
- Central Lane, Coolah – traffic counters to be installed in Central Lane, Coolah to determine the speed and volume of traffic following the conversion of Central Lane to 'One Way' traffic flow.
- Cobbora Road Signs on Golden Highway – Cobbora Road signs on the Golden Highway are to be replaced with Saxa Road signs. Council to confirm signage and refer to TfNSW for replacement.

There being no further business the meeting closed at 10.57am.

The next meeting will be held in the Gallery Meeting Room, Coonabarabran on Thursday, 23 July 2020 commencing at 10.00am.

Note

The following item from the minutes of the Traffic Advisory Committee will be undertaken under delegated authority:

- d) Relocation of 'No Stopping' Sign in Binnia Street at McMaster Park, Coolah

RECOMMENDATION

That:

1. Council accept the Minutes of the Traffic Advisory Committee Meeting held at Coonabarabran on 25 June 2020.
2. Consent be granted to the Gunnedah Cycling & Triathlon Club to conduct the Annual Sundowner Cycle Race from Coonabarabran to Gunnedah on 12 September 2020 subject to receipt of a Traffic Control Plan for the local road component of the event.
3. Approval be granted to Warrumbungle Eventing for the part closure of Reservoir Street, Coonabarabran on Sunday, 11 October 2020 between 9.00am and 3.00pm to conduct the Cross Country One Day Event subject to compliance with Council's Road Closure Guidelines and receipt of current public liability insurance.

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Item 8 Minutes of Economic Development and Tourism Advisory Committee Tuesday 30 June 2020

Division:	Environment and Development Services
Management Area	Economic Development and Tourism
Author:	Manager Economic Development and Tourism - Jo Houghton
CSP Key Focus Area:	Local Economy
Priority/Strategy:	LE3 Implementation of a cost effective tourism and marketing campaign aligned to market research

Present: Cr Capel, Cr K Brady, J Young, S Edwards, S Paul, D Burton, L Cutts, V Evans, and J Houghton

Cr Capel chaired the meeting.
Cr Capel - Acknowledgement of Country

Meeting opened 10.10am

Siding Spring Observatory Update

Apologies

L Ryan, S Bartlett

RECOMMENDATION: that the apologies be accepted

Cutts/Young

1 Declaration of Pecuniary and Non Pecuniary Interests

V Evans's declared ownership of Dark Sky Innovations which manages the program 'Goose Chase'.

2 Minutes of Previous Meeting:

RECOMMENDATION: That the minutes of December 2019 be accepted

Young/Evans

3 Business Arising from Minutes

Recommendations from previous meeting were endorsed by Council and summary of action to date on previous meetings were given.

Young/Cutts

4 Reports

4.1 Economic Development and Tourism Strategy Report

Recommended: That the Economic Development and Tourism Strategy Report be received and noted.

Evans/Burton

4.2 Visitor Information Centre Report

Recommended: That the Visitor Information Centre Report be received and noted.

Burton/Evans

4.3 Tourism Report

Recommended: That the Tourism Report be received and noted.

Cutts/Young

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4.4 Economic Development Report

Recommended: The Economic Development Report be received and noted.

Evans/Cutts

4.5 COVID-19 Recovery Workshops

Recommended: That the COVID-19 Recovery Workshop Report and Minutes be received and noted.

Burton/Cutts

5. New Business

5.1 Tourism Brochure – review project plan

5.2 Coonabarabran market location - Coonabarabran Chamber of Commerce to submit application for road closure and view Dunedoo's market agreement stipulating no driving on grass.

5.3 Support for local business during COVID-19 – Manager EDT to email committee members the weblink to Office of Local Government COVID-19 Safe resources, and the link to Council's webpage for Small Business COVID-19 support and resources, to assist promoting the information and assistance available to local businesses.

5.4 Terms of Reference for EDT Committee - Confirm representation, and to continue to offer online attendance for EDT meetings post COVID-19. CDC's to nominate substitutes if committee members can not attend a meeting.

Meeting Closed: 11.40pm

Next Meeting: Tuesday 25 August 2020.

RECOMMENDATION

That Council accepts the minutes of the Economic Development and Tourism Advisory Committee Meeting held 30 June 2020.

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Item 9 Determination of the Local Government Remuneration Tribunal 2020

Division:	Executive Services
Management Area:	Governance
Author:	Executive Assistant to the General Manger – Erin Player
CSP Key Focus Area:	Local Government and Finance
Priority:	GF7 Council provides strong civic and regional leadership, and undertakes its governance and service delivery tasks with integrity

Reason for Report

The reason for this report is to present Council with the Local Government Remuneration Tribunal's 2020 Annual Report and Determination.

Background

The Local Government Remuneration Tribunal (the Tribunal) is required to report to the Minister for Local Government by 1 May each year on its determination of council categories and the maximum and minimum amounts of fees to be paid to mayors, councillors, and chairperson and members of county councils.

In response to the COVID-19 pandemic the Minister for Local Government, the Hon Shelley Hancock MP, created the *Local Government (General) Amendment (COVID-19) Regulation 2020* which extended the time for the making this determination to no later than 1 July 2020.

Under section 239 of the *Local Government Act 1993* (The Act) the Tribunal is required to determine the remuneration categories of councils and mayoral offices at least once every three years. The Tribunal last undertook a review of the categories was in 2017.

The Tribunal has undertaken a review as part of its 2020 determination and has determined the following changes:

- Retain the existing categories for Non-Metropolitan group but amend the population criteria applicable to Metropolitan Large and Metropolitan Medium.
- Create two new categories for Non-Metropolitan groups being Major Strategic and Regional Centre
- Rename one category, Regional City, to Major Regional City.
- Revise the criteria of some of the existing categories to account for the new categories.

In accordance with section 239 of the LG Act the categories have been determined are as follows:

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Metropolitan

Principle CBD
Major CBD
Metropolitan Large
Metropolitan Medium
Metropolitan Small

Non-Metropolitan

Major Regional City
Major Strategic Area
Regional Strategic Area
Regional Centre
Regional Rural
Rural

Each Council is allocated into one of these categories based on criteria identified in Appendix 1 of its Annual Report and Determination. The Annual Report and Determination is provided as an attachment. Warrumbungle Shire Council is categorised as 'Rural'.

Section 241 of the *Local Government Act 1993*, lists the minimum and maximum fees payable to mayors and councillors by council category.

Due to the current economic and social circumstances the Tribunal has determined that there will be no increase in mayoral and councillor fees for the 2020/21 financial year.

For a council categorised as 'Rural', the Councillor/Member Annual Fee will remain at a minimum of \$9,190 and a maximum of \$12,160; the Mayor/Chairperson Additional Fee will remain at a minimum of \$9,780 and a maximum of \$26,530.

At the 2019 May Council meeting, Council resolved:

404/1819 RESOLVED that:

1. *The Councillor Annual Fee remain at \$11,860.*
2. *Council adopt the maximum annual fee for the Mayor in accordance with determination of the Local Government Remuneration Tribunal pursuant to sections 239, 241 of the Local Government Act 1993 (NSW), being \$26,530 for the Mayor Additional Fee.*
3. *\$1,500.00 of the savings made by not increasing the Councillor Annual Fee by 2.5% as recommended by determination of the Local Government Remuneration Tribunal be redirected to Council contribution to the Yarning Circle and the remainder (\$1,200.00) be directed to community projects under the Council's Financial Assistance Donations program.*

Council did not take an increase in 2019 and remained at the 2018 Councillor Annual Fee of \$11,860 and Mayoral Fee of \$26,530 and instead used the money for the Yarning Circle and community projects under the Financial Assistance Donations.

Issues

Nil

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Options

Council may determine that Councillors fees be set at a level between \$9,190 and \$12,160. The Mayor is to be paid a fee between \$9,780 and \$26,530. The Mayoral fee is paid in addition to the Councillor fee.

Council cannot fix a fee higher than the maximum amount as determined by the Tribunal and if Council does not fix a fee, the minimum fee as determined by the Tribunal must be paid.

Financial Considerations

Councillors fees are provided for in the budget process.

Attachments

1. Local Government Annual Report and Determination – 10 June 2020

RECOMMENDATION

That Council determine the annual fees payable to:

- Councillors for 2020/21
- Mayor for 2020/21

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Item 10 Office of Local Government S430 Report

Division:	Executive Services
Management Area:	Governance
Author:	General Manager – Roger Bailey
CSP Key Focus Area:	Local Government and Finance
Priority:	GF8.1 Council undertakes periodic performance reviews to ensure the effective and efficient management of its assets, finances and workforce and modifies its actions to deliver better outcomes for the community

Reason for Report

To seek Council approval to submit an Improvement Plan to the Office of Local Government in relation to the Section 430 investigation into the Warrumbungle Shire Council.

Background

On 5 February 2018 the Chief Executive of the Office of Local Government determined that an investigation under section 430 of the *Local Government Act 1993* be undertaken into Council. The investigation was to centre around:

- The Council's consideration of its 2017 waste services tender for the supply and installation of skip bins
- Strategic, operational and management aspects of its water resources function
- Whether the conduct of councillors, senior Council officers and Council staff, has hindered the provision of efficient, effective and appropriate standards of governance

Council received the draft report on 24 April 2019. Council was given 28 days from the date of the letter to submit a response. Council's response was submitted on 23 May 2019.

The Final Report was provided to the Minister for Local Government, the Hon. Shelley Hancock MP who tabled the report in Parliament and a copy of the report was provided to Council. An emailed copy of the report was received by Council on Friday 25 October 2019.

During the investigation councillors, current staff and former staff were interviewed.

The Report detailed the issues above and provided a number of findings as well as making 10 recommendations. The more significant of these recommendations included:

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- The Minister considers issuing a Performance Improvement Order (PIO) to improve performance in planning for and managing its water, waste water and other assets, and also for procurement and tendering processes
- Appointing a Temporary Adviser to Council

Council was required to present the Report to the next meeting of the Council after the report was received. That meeting being the meeting on 21 November 2019. Then, within 28 days after presentation of the Report Council was to give written notice to the Minister of the things done or proposed to be done to give effect to any recommendations contained in the report.

The Final Report of the Section 430 investigation into the Warrumbungle Shire Council was presented to Council at its 21 November 2019 meeting. Subsequently Council made a submission to the Office of Local Government on the report. Council emailed its submission to the Office of Local Government on 18 December 2019.

The Minister wrote to Council on 26 May 2020 acknowledging that:

- Council is working with DPIE-Water and NSW Health to address water issues
- Council is working to address cultural issues within staff

The Minister also pointed out that there were short comings in Council's submission including:

- Not recognising the importance of the issues raised within the Report, both in regard to Council's water function and in relation to the performance of councillors
- Councillors not understanding their role when dealing with a tender or tenderer

The Minister's determination was to:

- Defer consideration of a Performance Improvement Order and appointment of a Temporary Adviser in relation to provide assistance to Council in regard to water and waste water functions
- Require Council to implement the Improvement Plan (water and waste water) and report its progress to the Deputy Secretary, Local Government, Planning and Policy on a three monthly basis. The first report would be due six weeks following the date of the letter, hence due by 7 July 2020
- Require Council to report its progress in addressing the findings in the Report, in particular, staff cultural and conduct issues and that this report be submitted to the Deputy Secretary. The first report should be provided within six weeks from the date of the Minister's letter

Council resolved at its meeting held on 20 June 2020 that it:

447/1920 RESOLVED that Council:

1.
2. *Acknowledges that the Warrumbungle Council Drinking Water Management System Improvement Plan will be submitted to the*

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Office of Local Government in relation to the reporting requirements.

The DWMS Improvement Plan was submitted on 25 June 2020 and this was to satisfy the first three recommendations of the Section 430 Report. An extension of time to allow the remainder of the Report to be addressed and submitted to Council was sought and granted along with a request that the submissions be made on a four monthly basis rather than a three monthly basis.

The remainder of the Improvement Plan deals with issues including:

- Mentoring for councillors
- Records keeping
- Access to facilities
- Staff cultural and conduct issues
- Procurement processes and training

Financial Considerations

Nil at this stage.

Attachments

1. Draft Council submission on the Improvement Plan

RECOMMENDATION

That Council now submits the Draft Council submission on the Section 430 Report as required by the Minister for Local Government.

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Item 11 Council Resolutions Report

Division:	Executive Services
Management Area:	Governance
Author:	Executive Services Administration Officer – Joanne Hadfield
CSP Key Focus Area:	Local Government and Finance
Priority:	GF4 Council governance and organisational structure reflects the vision, directions and priorities outlined in the Community Strategic Plan

Reason for Report

To provide Council with updated information on the progress of Council resolutions.

Background

The General Manager is responsible for overseeing the progression of information from relevant staff to Council via the Business Paper and monthly Council meetings.

Furthermore, the General Manager is responsible for ensuring appropriate information regarding Council resolutions and deliberations are provided to Directors and relevant staff. Each Council resolution is allocated to a directorate for action. Directors and Managers provide feedback to the General Manager on the progress of resolutions each month by way of the attached Council Resolution Report. Once an item is noted by Council as being complete it is removed from the Report.

Resolutions that remain 'In Progress' for a 12 month period will be reported to Council as a separate agenda item with a new Recommendation. This will provide Council staff the opportunity to detail the history and issues of outstanding items before Council reconsiders the matter.

Issues

This feedback is provided to Council for information purposes.

Attachments

1. Council Resolution Report

RECOMMENDATION

That the Council Resolution Report be noted for information.

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Item 12 Revotes Report

Division:	Executive Services
Management Area:	Governance
Author:	Executive Assistant to the General Manager – Erin Player
CSP Key Focus Area:	Local Government and Finance
Priority:	GF4 Council governance and organisational structure reflects the vision, directions and priorities outlined in the Community Strategic Plan

Reason for Report

To provide Council with updated information on the progress of projects that Council has funded by revote.

Background

From time to time, Council endorses changes to its adopted annual budget by way of a revote. A report on those projects that have been subject to a revote is compiled, with updates provided on progress.

The General Manager is responsible for overseeing the progression of information from relevant staff to Council via the Business Paper and monthly Council meetings.

Council is provided with information on revote items and their progress in the attached report.

Attachments

1. Revote Report

RECOMMENDATION

That the Revote Report be noted for information.

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Item 13 Draft Investments Policy

Division:	Corporate and Community Services
Management Area:	Finance
Authors:	Chief Finance Officer – Khurram Javed
CSP Key Focus Area:	Local Governance and Finance
Priority:	GF4 Council's governance practice and organisational structure reflects the vision, directions and priorities outlined in the Community Strategic Plan

Reason for Report

To seek Council endorsement of the revised *Investments Policy*.

Background

Council received the draft revised Investments Policy at the Ordinary Council meeting of 21 May 2020, and resolved to place the draft policy on public exhibition (Resolution 408/1920).

The draft policy was on public exhibition from 1 June 2020 until 30 June 2020. No submissions were received.

Issues

Following the public exhibition and submission period, no amendments are proposed to the draft policy.

Financial Considerations

Whilst there are no direct financial considerations, the structure of the Investment Policy will directly influence the investments made and therefore the return on investments.

Attachments

1. Draft Investments Policy

RECOMMENDATION

That Council adopts the Investments Policy.

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Item 14 Investments and Term Deposits – month ending 30 June 2020

Division:	Corporate and Community Services
Management Area:	Financial Services
Author:	Acting Assistant to the Senior Accountant – Rachael Carlyle
CSP Key Focus Area:	Local Governance and Finance
Priority:	GF4 Council's governance practice and organisational structure reflects the vision, directions and priorities outlined in the Community Strategic Plan

Reason for Report

As required by clause 212 of the *Local Government (General) Regulation 2005*, the details of all monies invested by Council under section 625 of the *Local Government Act 1993* must be reported to Council at each Ordinary Meeting.

Background

Council is authorised by s 625 of the *Local Government Act 1993* (the Act) to invest its surplus funds in the forms of investment notified in an Order of the Minister dated 12 January 2011.

Clause 212 of the *Local Government (General) Regulation 2005* (the Regulation) requires a Council to provide a written report to the Ordinary Meeting of Council giving details of all monies invested and a certificate as to whether or not the investments have been made in accordance with the Act, Regulations and Council's Investment Policy.

Issues

Comments on Performance

Marketable Securities, Term Deposits and At Call Investment Accounts

In accordance with regulatory requirements and Council's Investment Policy, the majority of Council's current investment portfolio continues to be invested in term deposits and at call accounts.

Marketable Securities

Council currently holds no Marketable Securities.

Term Deposits

During the month, \$2,000,000 worth of term deposits matured, earning Council a total of \$10,547.94 in Interest.

In June the following placements were made in to term deposits:

- \$1,000,000 with NAB at a rate of 0.88%
- \$500,000 with ANZ at a rate of 0.58%

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The balance of the term deposits at the end of the month was \$15,000,000.

At Call

At call accounts are used to hold funds for shorter periods and generally are adjusted on a weekly basis to meet cash flow requirements. During the month, \$1,074.05 interest was earned on the balances in the accounts and net transfers of \$325,233.14 were made from these accounts resulting in a month end balance of \$2,382,478.56.

Income Return

The average rate of return on Investments for the month was 0.97% which exceeded Council's benchmark Bank Bill Swap Rate (BBSW) of 0.10% by 851 points or 0.86%.

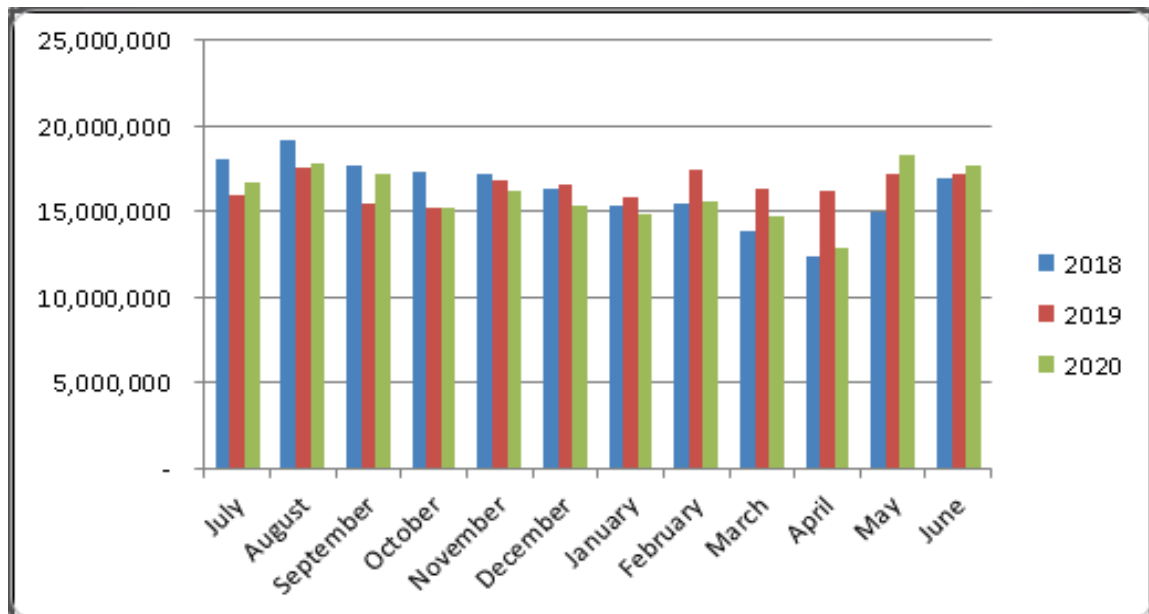
Council's full year budget for 2019/2020 for interest is \$249,477. At the end of June, the amount of interest received and accrued should be around 100% of the total year budget, i.e. \$249,477. On a year to date basis, interest received and accrued totals \$257,246.91 which is 103.11% of the revised annual budget and 67.88% of the original budget of \$378,977. The original budget was revised downward to \$249,477 due to lower interest rates and income received.

Financial Implications

Based on the current investment market and Council's current investment holdings and maturity dates, the average rate of return on Council's investment portfolio has exceeded the BBSW benchmark rate overall.

In addition to the At Call accounts and term deposits, as at 30 June 2020, Council had a cash at bank balance of \$310,676.66.

Graph by Month Investments



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Table 1: Investment Balances – 30 June 2020

Financial Institution	Lodgement Date	Maturity Date	Total Days	Original Rating	Current Rating	Yield (%)	Investment Amount (Redemption Value)
At Call Accounts							
NAB		At Call	at call	ADI	ADI	0.05%	354.70
NAB		Bpay	at call	ADI	ADI	0.00%	120,281.63
ANZ		At Call	at call	ADI	ADI	0.75%	6,798.48
Regional Australia Bank		At Call	at call	LMG	LMG	0.60%	1,545.96
T Corp IM Cash Fund		At Call	at call	P	P	1.12%	1,675,181.06
CBA At Call		At Call	at call	ADI	ADI	0.20%	578,316.73
Sub-Total							2,382,478.56
Term Deposits							
MAQ	30-Jan-20	17-Jul-20	169	UMG	UMG	1.45%	1,500,000
NAB	30-Mar-20	27-Aug-20	150	ADI	ADI	1.33%	1,000,000
AMP	30-Mar-20	28-Sep-20	182	LMG	LMG	1.85%	1,000,000
NAB	08-May-20	15-Oct-20	160	ADI	ADI	1.05%	1,000,000
ANZ	25-May-20	05-Nov-20	164	ADI	ADI	0.71%	1,000,000
ANZ	28-May-20	27-Nov-20	183	ADI	ADI	0.80%	2,000,000
NAB	28-May-20	18-Dec-20	204	ADI	ADI	0.97%	1,500,000
CBA	28-May-20	08-Jan-21	225	ADI	ADI	0.75%	1,500,000
CBA	28-May-20	29-Jan-21	246	ADI	ADI	0.75%	2,000,000
ANZ	28-May-20	19-Feb-21	267	ADI	ADI	0.80%	1,000,000
NAB	26-Jun-20	12-Mar-21	259	ADI	ADI	0.88%	1,000,000
ANZ	26-Jun-20	01-Apr-21	279	ADI	ADI	0.58%	500,000
Sub-Total							15,000,000.00
Total							17,382,478.56

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Credit Rating Legend

P	Prime
ADI	Big Four – ANZ, CBA, NAB, WBC
HG	High Grade
UMG	Upper Medium Grade
LMG	Below Upper medium grade

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Table 2: At Call and Term Deposits – Monthly Movements

Bank	Opening Balance	Interest Added to Investment	Net Placements/ Withdrawals	Closing Balance
NAB	354.52	0.18		354.70
NAB B pay At Call	342,915.25		(222,633.62)	120,281.63
ANZ	8,930.86	0.86	(2,133.24)	6,798.48
Regional Australia	1,545.96			1,545.96
T Corp IM Cash	1,674,181.06	1,223.82		1,675,181.06
CBA At Call	28,316.73		550,000	578,316.73
Total at call	2,056,171.37	1,074.05	325,233.14	2,382,478.56
ANZ	1,000,000.00	7,057.53	(1,007,057.53)	
NAB	1,000,000.00	3,490.41	(1,003,490.41)	
MAQ	1,500,000.00			1,500,000.00
NAB	1,000,000.00			1,000,000.00
AMP	1,000,000.00			1,000,000.00
NAB	1,000,000.00			1,000,000.00
ANZ	1,000,000.00			1,000,000.00
ANZ	2,000,000.00			2,000,000.00
NAB	1,500,000.00			1,500,000.00
CBA	1,500,000.00			1,500,000.00
CBA	2,000,000.00			2,000,000.00
ANZ	1,000,000.00			1,000,000.00
NAB			1,000,000.00	1,000,000.00
ANZ			500,000.00	500,000.00
Total Term	15,500,000.0	10,547.94	(510,547.94)	15,000,000.0
Total	17,556,171.3	11,621.99	(185,314.80)	17,382,478.5

Compliance with Council's Investment Policy

Council's Investment portfolio is 100% compliant.

The table below provides compliance status against the Investment Policy:

Institution	Credit Rating	Investment \$	Actual Exposure	Max. Limit per Policy	Compliance status
Tcorp	Prime	1,675,181.05	9.64%	33.30%	Compliant
	Total Prime	1,675,181.05	9.64%	100.00%	Compliant
ANZ	ADI	4,506,798.48	25.93%	33.30%	Compliant
CBA	ADI	4,078,316.73	23.46%	33.30%	Compliant
NAB	ADI	4,620,636.33	26.58%	33.30%	Compliant
	Total ADI	13,205,751.54	75.97%	100.00%	Compliant
MAQ	UMG	1,500,000.00	8.63%	33.30%	Compliant
	Total UMG	1,500,000.00	8.63%	100.00%	Compliant
RAB	LMG	1,545.96	0.01%	10.00%	Compliant

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AMP	LMG	1,000,000.00	5.75%	10.00%	Compliant
	Total LMG	1,001,545.96	5.76%	10.00%	Compliant
	Grand Total	17,382,478.56	100%		

Certification of Responsible Accounting Officer

I hereby certify that the investments listed in the report above have been made in accordance with section 625 of the *Local Government Act 1993*, clause 212 of the *Local Government (General) Regulation 2005* and Council's Investments Policy.

Responsible Accounting Officer

RECOMMENDATION

That Council accept the Investments Report for the month ending 30 June 2020 including a total balance of \$17,693,155.22 being:

- \$2,382,478.56 in at call accounts.
- \$15,000,000.00 in term deposits.
- \$310,676.66 cash at bank.

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Item 15 Update Report – Fixing Country Roads Funding Program

Division:	Technical Services
Management Area:	Technical Services
Author:	Director Technical Services – Kevin Tighe
CSP Key Focus Area:	Public Infrastructure & Services
Priority:	Roads networks throughout the Shire need to be safe, well maintained and adequately funded

Reason for Report

The reason for this report is to review the current status of Resolution No 64/1819 – Fixing Country Roads – Round 4.

Background

Council considered a report on the Fixing Country Roads Funding Program on the 16 August 2018 and resolved to submit applications for a number of projects. A copy of the report is included in the attachments and the resolution is reproduced below.

'64/1819 RESOLVED that Council apply for funding under the NSW Restart Fixing Country Roads Program Round 4 for the following projects:

- 1. New bridge over Billy Kings Creek (East) on Purlewaugh Road – Estimated cost \$525,000 (funds sought \$500,000).*
- 2. 'Coonabarabran Over Dimension Route – Rehabilitation and strengthening of failed pavement between Gardener Road and Baradine Road' – Estimated cost \$270,000 (funds sought \$250,000).*
- 3. 'Beni Road, 65km South of Coonabarabran – Realignment of bend to improve road safety' – Estimated cost \$200,000 (funds sought \$200,000).*
- 4. 'Warrumbungles Way, 2km East of Binnaway – Bridge to replace culvert in conjunction with railway crossing upgrade' – Estimated cost \$700,000 (funds sought \$675,000).*
- 5. 'Black Stump Way, North of Coolah towards Warrumbungles Way – Road rehabilitation from Warrumbungles Way intersection to Deadmans Gully' – Estimated cost for Stage 1 - \$1,200,000 (funds sought \$1,100,000).*
- 6. Bridge over unnamed creek on Warrumbungles Way (MR 396), 1km South of the intersection with the Newell Highway (commonly known as Loughnans Creek).*
- 7. Replacement of the timber bridge on Warkton Road, known as Tannabah Bridge.*
- 8. New bridge over Billy Kings Creek (West) on Purlewaugh Road.'*

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Applications have been made for all projects except Project 6 and Project 7. Council will be aware that funding has been received for Projects 1, 5 and 8. No advice has been received on Council's application for Projects 2, 3 and 4.

Issues

The focus of the NSW Government's Fixing Country Roads (FCR) Program is improving the efficiency of the road network particularly in relation to movement of freight. Applications must demonstrate that the project has a Benefit Cost Ratio (BCR) greater than one, which means that roads with higher traffic volume are more likely to be eligible for funding consideration. Regional roads within the Shire have a higher traffic volume than local rural roads.

The FCR Program should not be confused with the State Government's Fixing Local Roads (FLR) Program, which has a focus on maintenance, repair and upgrade of local roads. Councils in NSW are also anticipating an announcement from the State Government of a Fixing Local Bridges Program.

Preliminary designs have not been completed for either Project 6 – bridge over Loughnans Creek, or for Project 7 – replacement of timber bridge on Warkton Road. Until a preliminary design is completed for these projects, it is not feasible to describe the scope of works and prepare a preliminary cost estimate. That is, until a preliminary design is completed for these two projects it is not possible to lodge a credible funding application.

Council's design team is engaged on projects that have received funding and completion of preliminary designs for Project 6 and Project 7 is not likely until early in the 2021 calendar year.

Options

In relation to the incomplete actions in Resolution 64/1819 Council has the option of continuing with the resolution until all actions are completed, or Council has the option of abandoning the resolution.

Financial Considerations

Funding applications are considered more favourable if there is financial contribution towards the project from Council. There is no budget allocation for either Project 6 or Project 7.

Attachments

1. August 2018 Council Business Paper Report – Fixing Country Roads Round 4

RECOMMENDATION

That Council apply for funding under the NSW Fixing Country Roads Program for the following two projects:

1. Bridge over unnamed creek on Warrumbungles Way (MR 396), 1km South of the intersection with the Newell Highway (commonly known as Loughnans Creek).
2. Replacement of the timber bridge on Warkton Road, known as Tannabah Bridge.

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Item 16 Update Report – RFS Shed at Coonabarabran Aerodrome

Division:	Technical Services
Management Area:	Technical Services
Author:	Director Technical Services – Kevin Tighe
CSP Key Focus Area:	Public Infrastructure and Services
Priority:	P12.2 Ensure that local emergency services are equipped, trained and prepared to manage natural disasters and critical incidents

Reason for Report

The reason for this report is to review the status of Resolution No 282/1819 of 21 February 2019.

Background

Council considered minutes from the Warrumbungle Aerodrome Advisory Committee meeting on the 21 February 2019 and made the following resolution:

'282/1819 RESOLVED that Council:

- 6. Lodge a Development Application for construction of a new two (2) bay Fire Brigade shed incorporating offices and equipment storage rooms at the Coonabarabran Aerodrome.'*

Issues

A site for the proposed RFS shed at the Coonabarabran Aerodrome has been identified and basic building plans are available, however a Development Application may only be lodged if the Council owned land at the aerodrome is classified as operational land. A change in classification from community land to operational land is only possible through a change to the Local Environment Plan (LEP). A review of the LEP is currently underway and is expected to be completed by early 2021.

Options

Council has the option of renewing the intent of the resolution, abandoning the resolution or modifying it in some way.

Financial Considerations

The cost of lodging a Development Application can be accommodated within existing budget allocations.

RECOMMENDATION

That:

1. Upon completion of the LEP review and classification of Council land at the aerodrome as operational land, a Development Application be lodged for

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construction of a new two (2) bay Fire Brigade shed incorporating offices and equipment storage rooms at the Coonabarabran Aerodrome.

2. This matter be removed from the Action List and become a target in the Delivery Program.

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Item 17 Naming of Laneway in Binnaway

Division:	Technical Services
Management Area:	Urban Services
Author:	Director Technical Services – Kevin Tighe
CSP Key Focus Area:	Rural & Urban Development
Priority:	Our towns and villages are characterised by their attractiveness, appearance, safety and amenity.

Reason for report

The purpose of this report is to name a laneway in Binnaway.

Background

Council made the following resolution on 21 September 2017:

‘117/1718 that Council reject the decision of the Geographical Names Board and seek to have the laneway off Bullinda Street between David Street and Renshaw Street in Binnaway named Meyers Lane.’

Issues

Contact has been made with various State Government Ministers and all have rejected Council’s application to name the laneway as Meyers Lane. A chronology of correspondence around this matter is provided in the attachments. Council has now exhausted all avenues available to overturn the decision of the Geographical Names Board.

Should Council wish to name the laneway between David Street and Renshaw Street, another name will need to be chosen. For Council’s information a map showing the location of the laneway is provided in the attachments.

When road naming proposals were initially advertised in 2017, Council received two (2) submissions for naming of the laneway in Binnaway, that is, Meyers Lane and Naseby Lane.

Options

Should Council not agree to adopt the name Naseby Lane, Council may wish to readvertise for further submissions.

Financial Considerations

The funds that are required for advertising the proposed road name and erection of a sign are available within current budget allocations.

Attachments

1. Chronology of Correspondence for the Naming of Meyers Lane in Binnaway
2. Locality Map of Unnamed Laneway in Binnaway

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RECOMMENDATION

That Council advertise its intent to name the laneway off Bullinda Street between David Street and Renshaw Street in Binnaway as Naseby Lane.

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Item 18 Baradine Camp Cypress and Showground Sewer Connection Update Report

Division:	Environment & Development Services
Management Area:	Warrumbungle Sewer
Author:	Manager Warrumbungle Water – Cornelia Wiebels
CSP Key Focus Area:	Natural Environment
Priority:	NE4 Local natural water resources including waterway aquifers to remain unpolluted

Reason for report

To provide an update to Council on the Baradine Camp Cypress and Showground Sewer Connection as Resolution 104/1819 remains outstanding for a period of greater than 12 months.

Background

Due to issues with onsite sewage management at the Baradine Showground/Camp Cypress, a request was brought to Council by the Baradine Racecourse and Showground Trust to install a sewer connection to the boundary of the Showground/Camp Cypress complex.

A report was presented to Council in Item 15 of the September 2018 Business Paper, resulting in the amended Resolution 104/1819, that Council:

Conduct further investigations into the funding and engineering options for the connection of sewerage to Camp Cypress.

The original recommendation had been, that Council:

Does not proceed with providing a sewer connection to Camp Cypress due to the prohibitive cost involved.

This recommendation had been made as the cost estimate to install the sewer connection by far exceeded the by Council budgeted amount.

Two different funding applications were since submitted:

- One successfully under the Safe and Secure Water Program (SSWP) for a Baradine Sewage Scheme Upgrade Scoping Study, including performing a review and options assessment into extending a sewer connection to Camp Cypress as well as investigating the capacity and condition of the Sewage Treatment Plant and performing an options assessment on the addition of screening and automation of the process.

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Quotations are being sought from relevant consultancies to undertake the study, following which submissions need to be compared and a consultant decided on to conduct the Scoping Study.

- One under Round 4 of the Better Building for Regions Fund (BBRF) for the installation of a sewer connection to Camp Cypress/the Baradine Showground as well as for on site collection tanks and grinder pumps.

Feedback has meanwhile been received that this funding application has been unsuccessful.

Issues

With the unsuccessful BBRF funding application the installation of a sewer connection to Camp Cypress/Baradine Showground remains unfunded.

Options

The options assessment of extending a sewer connection to Camp Cypress/Baradine Showground under the SSWP Scoping Study project is expected to highlight a suitable option including revised cost estimates.

Financial Considerations

The SSWP funded Baradine Sewage Scheme Upgrade Scoping Study (phase 1) received \$100,000 including a Council contribution of \$25,000.

To realise the project through to completion, funding for a concept design (phase 2) and the construction (phase 3) would be required. However, SSWP/DPIE has assessed Baradine – Environment – Sewage Treatment as having a low risk impact factor of 2. Only schemes with risk impact factors of 5 (high) are potentially eligible for further/remaining funding under SSWP.

The cost estimate for the installation of a sewer connection to Camp Cypress/Baradine Showground was given in the September 2018 report as \$538,000. The 2020 BBRF funding application expanded this cost by CPI, internal design cost as well as project management and contingency reaching then a total of \$583,213 for works on Council land. To this, the cost for the works required on Camp Cypress/Baradine Showground land – amounting to \$156,000 – was added, leading to a total of \$739,213.

The BBRF funding application included a 25% Council contribution of \$184,803 which is within the previously budgeted amount of \$200,000. Crown Land was approached to bear the amount of the Council contribution however remained uncommitted.

Attachments

Nil

RECOMMENDATION

That Council:

1. Notes the information in the Baradine Camp Cypress and Showground Sewer Connection Update Report.

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2. Receives an update report once the Baradine Sewage Scheme Scoping Study is complete. The options assessment on extending sewer to Camp Cypress/Baradine Showground within the Scoping Study will contain updated cost estimates to enable a decision on affordability of realising the sewer connection with the available Council funds of \$200,000.

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Item 19 Amendment to Companion Animals Fees & Charges

Division:	Environment and Development Services
Management Area:	Regulatory Services
Author:	Compliance Officer – Demi Knight
CSP Key Focus Area:	Local Governance and Finance
Priority:	GF6 That Council is financially sustainable over the long term

Reason for report

To update fees and charges for 2020/2021 to include new registration fees and annual permits for Companion Animals

Background

The Companion Animals Amendment Regulation 2020 under the Companion Animals Act 1998 was published on 26 June 2020 by NSW Govt and provides an update to the fees previously submitted to the Revenue Policy Fees and Charges 2020/2021.

Dogs	
Desexed	60.00
Non Desexed (Rego Fee + Additional)	216.00
Desexed & sold by rehoming organisation	30.00
Recognised Breeder	60.00
Working Dog	no charge
Annual Permit – Dangerous & Restricted Dogs	195.00
Cats	
Desexed	50.00
Non Desexed (Rego Fee + Annual Permit)	130.00
Desexed & sold by rehoming organisation	25.00
Recognised Breeder	50.00
Annual Permit – Non Desexed Cats	80.00
Misc	
Desexed Companion Animal – Pensioner Rate	26.00
Assistance Animal	no charge

Attachments

1. Companion Animals Amendment Regulation 2020 (2020 No 305)

RECOMMENDATION

That Council:

1. Notes the information contained in the Amendment to Companion Animals Fees and Charges report.

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2. Council updates Revenue Policy Fees and Charges 2020/2021 to include legislated changes to Companion Animal fees as per Office of Local Government requirements.

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Item 20 Inland Rail Update Report – May 2020

Division:	Environment and Development Services
Management Area:	Economic Development and Tourism
Author:	Manager Economic Development and Tourism – Jo Houghton
CSP Key Focus Area:	Local Economy
Priority:	LE5.1 Identify and develop opportunities to realise the shire's potential as a location for the production of renewable energies.

Reason for Report

To provide Council with regular updates on Inland Rail discussions and matters that relate to Council.

Background

Inland Rail is a freight rail line that will connect Melbourne to Brisbane through regional Victoria, New South Wales and Queensland. With freight volumes set to almost double in the next 20 years, the Australian Government is building the rail line to address freight needs.

The following broad points relate to the Inland Rail project:

- Inland Rail 1,700km long, from Tottenham in Victoria to Acacia Ridge in Queensland.
- Trains travelling on the Inland Rail track will be able to travel at speeds of up to 115km/h.
- The track will enable the use of double-stacked, 1,800m long trains with a 21 tonne axle load. Each train could carry the equivalent freight volume as 110 B-double trucks.

The Inland Rail will traverse part of the Warrumbungle Shire to the west of Baradine. This section of the line sits in the Narromine to Narrabri section of the project, known as N2N. Approximately 42 kms of rail line relating to Inland Rail will be located within the local government area.

In November 2017, the Australian Government confirmed the preferred study area for the N2N section of Inland Rail.

Update on N2N Section of the Project

The N2N section of the line is approximately 300kms in length, with the original study area being 2-5km wide. The study area has now been refined to approximately 150-400m wide, known as the focused area of investigation. It is expected the final width of the rail corridor will be 40-60m wide.

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Issues

Over the past month, Council has been involved in a number of matters pertaining to the Inland Rail Project as follows:

- In aid to support more productive rail-based supply chains at regional centres and help build capacity on key country rail lines, Department of Infrastructure Transport, Regional Development and Communications are investigating potential opportunities, which include the Baradine Grain Silos Connection project.

The Fast Tracked Interface Improvement Program – Baradine Silos project scope has been approved by the Department of Infrastructure to proceed to the next stage Gateway 2. Gateway 2 will include assessing the problem(s) that the Project plans to address, and to investigate the feasibility for each Project options.

- On Monday 22 June 2020, Department of Infrastructure issued a letter for the Inland Rail Interface Improvement Program (IIP) which outlines the working arrangements between the Department, business consultants EY and Council. It describes the roles and responsibilities of each party, governance arrangements, expectations in regards to media and communications, management of confidential information and intellectual property, and how deliverables will be provided to Proponents.
- On Wednesday 24 June 2020, Council attended an online conversation with Hon. Minister Coulton with EY's lead researcher to explore the research on the long-term opportunities for northern New South Wales with Inland Rail. Opportunities include abattoir expansion, intermodal freight hubs, grain mills and food pressing hubs. A detailed report on the potential long term opportunities and benefits can be found here at:
<https://www.inlandrail.gov.au/regional-development/long-term-economic-opportunities>
- With the N2NS Project finalising project approvals to progress to construction, Inland Rail are holding online workshops for local or Indigenous businesses to learn how you can supply to Inland Rail. These workshops will be promoted to Warrumbungle Shire's local businesses through Council's media channels. Workshops include:
 - Health, Safety & Environment requirements for N2NS Project, including detailed compliance checklists and information. Two sessions will be held in July, dates to be confirmed. Participants to register by email at inlandrailnsw@artc.com.au. Links to the online workshop will be provided following registration.
 - Learn Effective Contract Management on large projects and how to avoid pitfalls, and how to become a high-performing subcontractor. The workshop will be held on 4 and 5 August 2020 at 9am. Participants to register by email at inlandrailnsw@artc.com.au

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- Landowners within 100 kilometres of the proposed Inland Rail route are invited to contact Inland Rail about protecting native vegetation on their property through a Biodiversity Stewardship Site. Inland Rail are looking to purchase biodiversity credits to offset the impacts from construction of Inland Rail projects in NSW. Benefits to landholders entering a Biodiversity Stewardship Site and selling credits to Inland Rail include:
 - guaranteed, regular payments to manage the site
 - reimbursement of opportunity costs for the site
 - Inland Rail support with ecological investigations and registering the site
 - Incorporating conservation into long-term management and control of your land.

Inland Rail are seeking properties that contain grassy woodlands or grasslands or semi-arid woodland vegetation communities. More information:

www://inlandrail.artc.com.au/biodiversity-offsets-eoi

Options

The Inland Rail project will continue to show its presence within Warrumbungle Shire.

Financial Considerations

Nil

RECOMMENDATION

That Council notes the information in the Inland Rail Update Report.

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Item 21 Small Heritage Grant Program 2020

Division:	Development Services
Management Area:	Regulatory Services
Author:	PA to Director Environment and Development Services – Kelly Dewar
CSP Key Focus Area:	Rural and Urban Development
Priority:	Our towns and villages are characterised by their attractiveness, appurtenance, safety and amenity

Reason for Report

During June 2020 Warrumbungle Shire Council advertised for applications for Council's Small Heritage Grants Program. The grants are to assist with conservation and restoration work on heritage buildings, heritage places and heritage items. It is recommended that the grants be allocated from the fund based on the recommendations provided by Council's Heritage Advisor.

Background

Council received funding from Office of Environment and Heritage (OEH) to run the annual Small Heritage Grants Program to assist owners undertake conservation and maintenance works on heritage buildings, items and places within the Shire.

Council has an established budget for its Small Heritage Grants Program and Local Heritage Advisor Service programs. If Council manages the fund in accordance with the requirements of the Heritage Branch - Department of Planning, that agency will reimburse up to \$5,500 (excl. GST) via a grant at the end of the financial year.

One of the key requirements is that the fund be dispersed with regard for the recommendations of Council's Heritage Advisor.

After advertising eight (8) applications for a grant was received for works on the following properties.

- 38 Dalgarno Street, Coonabarabran
- 48 Cassilis Street, Coonabarabran
- 42 Binnia Street, Coolah
- 2 Schoolhouse Road, Cobbora
- 30 John Street, Coonabarabran
- 78 - 80 Bolaro Street, Dunedoo
- Bolaro Street, Dunedoo
- 2054 Coolah Creek Road, Coolah

Council's Heritage Advisor, Mr Peter Duggan, evaluated the applications and has recommended that the grants be dispersed as shown in the Table 1 below.

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Table 1: Recommendations for Local Heritage Places Grant

Property	SHI No.	Applicant	Works	Cost	Request	Recommendation
38 Dalgarno Street, Coonabarabran	2020/21_1	Mary Tanner	New picket fence to reflect original fence	\$15,000	\$5,000	\$2,000
48 Cassilis Street, Coonabarabran	2020/21_2	Jo Redden	Paint external east and west front wings (bands and eaves), Acid wash bricks, replace glass in windows	\$6,420	\$3,420	\$1,500
42 Binnia Street, Coolah	2020/21_3	Leonie Smith	Replace cladding on southern wall	\$9,196	\$3,000	\$2,000
2 Schoolhouse Road, Cobbora	2020/21_4	Susan Baseggio	Replace and painting timber capping on the bard boards	\$4,180 + co-contribution of labour	\$4,180	\$1,000
30 John Street, Coonabarabran	2020/21_5	Monique Monzett	Repairs and repainting of ceiling	\$3,312 In-kind contribution	\$3,312	\$1,000
78-80 Bolaro Street, Dunedoo	2020/21_6	Trevor Hardie	Upgrade fire extinguishers and oil front verandah	\$1,966 (cost of supplies)+ In-kind contribution to undertake works	\$1,966	\$500
Bolaro Street, Dunedoo	2020/21_7	Brett Yeo	Restoration of timber doors and windows at the Silos	\$6,000	\$4,725	\$1,000
2054 Coolah Creek Road, Coolah	2020/21_8	Jillie Arnott	Replace and repair gutter, improve drainage to protect foundations of homestead	\$39,880	\$10,000	\$2,500
Total				\$85,954	\$35,603	\$11,500

Issues

Council is offering funding up to \$3,000 generally on a dollar for dollar basis. Funding is evaluated by the Heritage Advisor and new applicants with new projects will be provided a larger percentage of the funding to encourage more heritage restoration and preservation across the Shire. Some of our regular applicants received funding in prior years for continuing projects.

Applicants who receive an offer of funding less than requested can either accept the funding or not accept the funding. If the funding is not accepted the money will not be expended and therefore not claimed from OEH at the end of the financial year. The funding from OEH is on a yearly basis and is not carried forward to the next year.

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Options

Given that Council has obtained funding it would be unreasonable to not offer the funding to assist with works as per the funding guidelines.

Financial Considerations

Council has an established annual budget for its Small Heritage Grant in 2020/2021 and Heritage Advisor Service programs will receive \$5,500 back from OEH once the program is completed.

RECOMMENDATION

That Council grant a total of \$11,500 from the Warrumbungle Shire Council Small Heritage Grants to undertake repairs and restoration works to the following applicants:

1. 38 Dalgarno Street, Coonabarabran - \$2,000
2. 48 Cassilis Street, Coonabarabran - \$1,500
3. 42 Binnia Street, Coolah - \$2,000
4. 2 Schoolhouse Road, Cobbora - \$1,000
5. 30 John Street, Coonabarabran - \$1,000
6. 78 - 80 Bolaro Street, Dunedoo - \$500
7. Bolaro Street, Dunedoo - \$ 1,000
8. 2054 Coolah Creek Road, Coolah - \$2,500

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Item 22 Development Applications

Division:	Development Services
Management Area:	Regulatory Services
Author:	Administration Assistant Environment and Development Services – Jenni Tighe
CSP Key Focus Area:	Rural and Urban Development
Priority / Strategy:	RU 4 The attractiveness appearance and amenity of our towns and villages need to be improved

Development Applications (i) Approved – June 2020

Development Application / Complying Development	Date Lodged	Date Approved	Applicant's Name	Location	Town	Type Of Development	Stop the Clock Referral Days
DA 10/2020	03/04/2020	03/06/2020	John Ward	Carolyn 453 Yuggel Road	Coonabarabran	Installation of Manufactured Home	40
DA 17/2020	06/05/2020	22/06/2020	Marshall Baillieu	1340 Tongy Lane	Coolah	Extension to Existing	19
DA 19/2020	07/05/2020	12/06/2020	Amber Burton & Bronwyn Buss	10 Chappell Avenue	Coonabarabran	Demolition of Dwelling and Relocation of Transportable Building	12
DA 22/2020	15/05/2020	09/06/2020	Mark Prugger	7 Gardener Street	Coonabarabran	Installation of a Diesel Fuel Tank	10
DA 23/2020	18/05/2020	25/06/2020	Warrumbungle Steel Buildings	37 Dalglish Street	Mendooran	Installation of Amenities Block	9
DA 24/2020	20/05/2020	15/06/2020	Timothy Evans	296 Old Common Road	Coonabarabran	New Garage/Shed – Rural	9

***Development from the January 2013 Wambelong Bushfires**

^ Development from the February 2017 Sir Ivan Bushfires

RECOMMENDATION

That Council notes the Applications and Certificates approved during June 2020, under Delegated Authority.

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Item 23 Reports to be Considered in Closed Council

Item 23.1 Organisational Development Monthly Report

Division Executive Services

Author Manager Organisation Development – Chris Kennedy

Summary

The purpose of this report is to update Council in relation to activities undertaken by Organisational Development including Staffing and Recruitment, Training and Workplace Health and Safety (WHS).

In accordance with the *Local Government Act 1993* (NSW) (*'the Act'*) and the *Local Government (General) Regulation 2005* (NSW), in the opinion of the General Manager, the following business is of a kind as referred to in section 10A(2) of the Act, and should be dealt with in a part of the meeting closed to the media and public.

The item relates to personnel matters concerning particular individuals (other than councillors) and is classified **CONFIDENTIAL** under section 10A(2)(a) of the Act, which permits the meeting to be closed to the public for business relating to the following:

- (a) personnel matters concerning particular individuals (other than councillors)

RECOMMENDATION

That the Organisational Development Monthly Report be referred to Closed Council pursuant to section 10A(2)(a) of the *Local Government Act 1993* (NSW) on the grounds that the matter deals with personnel matters concerning particular individuals (other than councillors).

Item 23.2 Three Rivers Regional Retirement Community Information Report

Division: Environment and Development Services

Author: Director Environment and Development Services – Leanne Ryan

Summary

The purpose of this report is to provide Council with an update on the Three Rivers Regional Retirement Community (TRRRC) project.

In accordance with the *Local Government Act 1993* (NSW) (*'the Act'*) and the *Local Government (General) Regulation 2005* (NSW), in the opinion of the General Manager, the following business is of a kind as referred to in section 10A(2) of the Act, and should be dealt with in a part of the meeting closed to the media and public.

The item relates to advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege and is classified **CONFIDENTIAL** under section 10A(2)(g) of the Act, which permits the meeting to be closed to the public for business relating to the following:

- (c) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege

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RECOMMENDATION

That the Three Rivers Regional Retirement Community Information Report be referred to Closed Council pursuant to section 10A(2)(g) of the *Local Government Act 1993* (NSW) on the grounds that the matter deals with advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.

Item 23.3 Mayoral Minute – Annual Performance Review – General Manager

Division: Executive Services

Author Mayor Denis Todd

Summary

The purpose of this Mayoral Minute is to advise Councillors of the regulatory requirements under the *Local Government Act 1993* (the Act), invite comments from Councillors, arrange the composition of the Performance Review Panel and authorise the Mayor to complete the review process.

In accordance with the *Local Government Act 1993* (NSW) (*the Act*) and the *Local Government (General) Regulation 2005* (NSW), in the opinion of the General Manager, the following business is of a kind as referred to in section 10A(2) of the Act, and should be dealt with in a part of the meeting closed to the media and public.

The item relates to personnel matters concerning particular individuals (other than councillors) and is classified **CONFIDENTIAL** under section 10A(2)(a) of the Act, which permits the meeting to be closed to the public for business relating to the following:

- (a) personnel matters concerning particular individuals (other than councillors)

RECOMMENDATION

That the Mayoral Minute – Annual Performance Review – General Manager be referred to Closed Council pursuant to section 10A(2)(a) of the *Local Government Act 1993* (NSW) on the grounds that the matter deals with personnel matters concerning particular individuals (other than councillors).

FURTHER that Council resolve that:

1. Council go into Closed Council to consider business relating to confidential information.
2. Pursuant to section 10A(1)-(3) of the *Local Government Act 1993* (NSW), the media and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provisions of Section 10A(2) as outlined above.
3. The correspondence and reports relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the *Local Government Act 1993* (NSW).